

# JESSICA PATTERSON

## RECRUITMENT & ADMINISTRATION

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[www.jessicakpatterson.com](http://www.jessicakpatterson.com)

### ABOUT ME

A diligent, enthusiastic, tenacious, and professional individual who has developed a range of business knowledge and skills with a strong methodical approach to tasks. Adept at working under pressure where diligence, communication and organisation is paramount.

Predominantly working within the Recruitment sector (Internal, Agency and Onsite Consultant. Commercial and Industrial temp and perm) and looking to progress her career in Recruitment, HR, Compliance or Administration

### MY TIMELINE



### EXPERTISE



### EDUCATION

#### PERSONAL STUDIES

Various, 2016 - Present

#### GI GROUP

Recruitment & Admin, 2016 - 2018

#### ASH HILL ACADEMY

GCSEs & A Levels, 2008 - 2015

### INTERESTS



DESIGN



UPSKILLING



READING



GAMING